From: Letuchy, Alexandra

**Location:** R5Metcalfe-ConfRm-R1813A/R5-Metcalfe---18th-Floor

Importance: Normal

Subject: Follow Up Meeting to Discuss Local Air Sampling near St. Francis Facility

**Start Date/Time:** Tue 1/2/2018 5:00:00 PM **End Date/Time:** Tue 1/2/2018 6:00:00 PM

There were no dates in December that worked to get everyone together to discuss next steps. Hopefully, this date works for a majority of people. If not, I will look into later dates in January.

I will send around a call in number once the date and time are confirmed.

Thanks!